

**CARNIVAL FIESTA 2015**  
**FEBRUARY 14, 2015**  
**ROYAL KING PALACE, SURREY**

**FLOAT GUIDELINES - (major changes highlighted)**

The following are general float guidelines for Carnival Fiesta – 2015. We request that you adhere to these guidelines so that we can all have a fun filled and memorable carnival:

1. Attached is the registration form that should be completed and emailed to [charmfg@gmail.com](mailto:charmfg@gmail.com) as soon as possible to allow for communication and updates on the event. The completed is necessary to record participants and other information for the brochure being compiled for the event. (Note: Ticket sales are on a first come first serve basis, and it is your responsibility to purchase tickets before the show is sold out. Please refer to point #2 for information on ticket subsidy).
2. The Carnival Cultural Committee will reimburse each float up to \$ 600.00 towards costume & decoration costs incurred. Reimbursement will only be made against original receipts submitted to the Committee. **In addition to the traditional \$600 in expenses reimbursed (with receipts), we will give each float \$200 towards tickets for participants or any other float related expenses. No receipts needed for this additional \$200 subsidy.**

A prize will be awarded for the best float. King Momo & his entourage will not be part of this competition. The prize package includes:

**1st Prize - A Rolling Trophy & a cheque for \$500.00**

**2nd Prize - \$200.00**

**Popular Choice Award - \$100.00** - Note: This popular award will be structured so that each table is granted 1 vote and the voting sheets will be collected with the judge's sheets immediately after the parade.

3. Each float must have a prop.
4. Each float must consist of a minimum of 10 participants.
5. All participants/helpers/directors/producers will have to purchase tickets for the event. (Please refer to point #2 for information on ticket subsidy).
6. Each float will be assured of one reserved table that will seat 10 people. If your float exceeds 10 people you may wish to reserve more tables based on the number of float participants.
7. Snacks/pop will be served to all float participants in the dressing room before the performance.
8. All float participants must be in the hall and ready by 3:30 p.m. The earliest you can arrive at the hall is 1:00 PM.
9. Each float is asked to prepare up to a 30 second introduction for their float. This will be read out (with a band drum roll in the background) just before the troupe enters the venue.

10. Dry Run: All contestants are asked to bring the following to the dry run:
- 30 second intro – see #9 above
  - Cued music that will be used by your float. A copy of your cued music must be handed over to Charmaine Fernandes. Any music malfunctions as a result of music handed over late is not the responsibility of the Carnival Committee.

With the floats entering from the back door of the hall, it is very difficult to predict how coordinated the actual float movement will be with your music, especially with the 90 sec performance at the end. We, therefore, need 2 sets of music, one with initial “walking” music that will play as the float enters the hall, until it makes its final turn to face the judges. This will then fade out and start up with the second set of music that has your performance music of up to 90 seconds, followed by 1 minute of “walking” music for your float exit. The 1 minute of “walking” music MUST be on the cd that contains your 90 second performance music and should flow right after the 90 second performance music. Please contact me for any clarifications you may require.

**Dry run details:**

Date: Monday, February 9<sup>th</sup>, 2015 (Tentative -To be confirmed)  
Location: Royal King Palace Banquet Hall  
#365 - 8158 128th Street, Surrey, BC V3W 1R1  
Phone: (604)594-6161  
Contact: Nitin  
Time: 4:00 PM to 8:00 PM

**ADDITIONAL INFORMATION**

**FLOATS/PROPS**

Please ensure you meet the following criteria:

- (a) Each float must have a prop not exceeding the following dimensions:

5’ width X 6’ height X 15’ length. Please note these are the restriction of the entrance into the hall and there is no leeway.

- (b) Gas/diesel engines or motors are not permitted. Float must be free of oil, grease &/or dust.

(c) The floats along with the carriers will enter the hall from the back entrance, turn left and proceed down the centre aisle towards the stage, turn left to arrive in front of the judging panel and then perform their 90 sec showcase. Please ensure that your music is long enough for your entire performance.

- (d) All members of the float must be in costume.

**JUDGING CRITERIA:**

During the parade, the float must be in constant motion, however, 90 seconds will be allotted for showcasing your float/performance in front of the judging panel. Failure to adhere to these guidelines may affect your overall score.

GROUP NAME IN ORDER OF ENTRY	ORIGINALITY  (10 POINTS)	PROP  (10 POINTS)	MUSIC AND CHOREOGRAPHY  (10 POINTS)	COSTUMES  (10 POINTS)	PRESENTATION  (10 POINTS)	TOTAL  POINTS  (50 POINTS)

PLEASE NOTE: After the parade and for the rest of the evening, floats will be positioned in the foyer for better viewing, photo opportunities, etc. All floats MUST be removed from the hall by the end of the evening or by the next morning.

The Carnival Committee has arranged for a truck to transport your floats to and from the hall on the day of the carnival, based on a suitable schedule for the truck. If you would like to avail of this service, please let me know before the dry run as we need to take care of some documentation.

Restrictions are as follows:

- Each float must provide us with a designated driver and back up driver and must sign the waiver as provided.
- The driver(s) must be 100% alcohol free.

If interested, please let Charmaine know as soon as possible in order that she can set up a pick up and drop off schedule.

The hall may be available for practices if needed and it is up to each float to make arrangements with the hall (contact information above).

- The cost will be \$25 per hour, payable directly to the Royal King Palace Banquet Hall.
- Groups will have to bring their own music and music system. The hall will not allow use of their sound system for practices.